

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**MAY 20, 2019**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Mark Salemi, Adam Chaabane, Chris Mania, Lisa Marshall, Jairo Rodriguez, Laura Vargas, MaryAnn Perro

Members Absent – Tom Bolen, Dina Bargiel(arrived at 7:12pm)

Also Present - Michele Pillari, Tom DiFluri

**Youth Month**

**The following Memorial School students participated in Youth Month 2019:**

**Advisors: Meghan Glenn & Joann Kelly**

<b>Office</b>	<b>Elected Official</b>
Mayor	Marco Parisi
Council Members	Marianna Marques    Maria Flores Arianna Aliotta      Aaliyah Watkins Dimitri Nicholades    Tiffany Soriano
Police Chief	Tyler Uzzalino
Fire Chief	Leighanna Navales
Borough Administrator	Tony Ali
Borough Treasurer	Ronald Manfredo
Borough Attorney	Alexa Lopes
Prosecutor	Thiarra Rijo
Public Defender	Julianna Manzi
First Aid Squad Captain	Jasmine Ocasio
Superintendent of Schools	Michael Preziosi
Borough Court Judge	Grace Martinez
Recreation Coordinator	Joe Ceragno
Superintendent of Public Works	Walner Huatay
President, Board of Education	Zeth Lambertus
Library Director	Cristina Sgobba
Municipal Clerk	Amanda Rausch

**Presentation: The following staff members were recognized for receiving the Governor's Educator of the Year 2019:**

BG: Teacher – Anna Szorc

CO: Teacher – Elizabeth Parker

Memorial: Teacher – Stephen Sans

**The following staff members were recognized for receiving the Governor's Educational Services Professionals of the Year 2019:**

BG: Teri Avella

CO: Susan DiFluri

Memorial: Sheila Lepore

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**219-251 - APPROVAL OF MINUTES**

Motion by PERRO Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the April 8, 2019 workshop, the April 15, 2019 regular and the April 29, 2019 Budget Hearing meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the April 8, 2019 workshop and the April 15, 2019 regular meetings.

Roll Call: 8 YES

**SUPERINTENDENT'S REPORT**

Dr. Pillari thanked the HSA's and the BOE for all they did to honor the staff for Teacher's Appreciation Week. She stated the Wizard of Oz play was a huge success and thanked all involved. BG students helped in planting trees in honor of Arbor Day. Mrs. Herrmann led the "A Million Things" campaign at BG, where the students wrote letters to veterans. She also thanked the American Legion who donated flags for the students to wave as the traveling Vietnam Veteran's War Memorial passed by the school. She also informed everyone on various events taking place at all three schools.

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by PERRO Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following consent agenda numbers 219-252 through 219-257.

Roll Call: 8 YES

**219-252 - APPROVAL OF REGISTER REPORT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the April 2019 Register Report.

**219-253 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of March 2019 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2019 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

**219-254 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$400,343.38, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#71	\$331,674.71
#34	\$ 68,668.67

**219-255 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of March 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-213-600-20-00-065	Supplies & Materials	\$ 5,500.00	\$1,000.00	\$ 65,00.00
11-000-216-320-00-00-060	Students Speech/Rel Services	\$ 191,300.00	(\$6,000.00)	\$ 185,300.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 20,200.00	\$7,000.00	\$ 27,200.00
11-000-221-176-00-00-065	Salaries Math & Literacy Co	\$ 10,510.00	\$5,000.00	\$ 15,510.00
11-000-223-320-00-00-065	Purchased Professional	\$ 20,500.00	\$1,500.00	\$ 22,000.00
11-000-230-331-00	Legal Services	\$ 50,300.00	\$1,500.00	\$ 51,800.00
11-000-230-590-00	Other Purch Services	\$ 88,675.00	\$200.00	\$ 88,875.00
11-000-230-610-00	General Supplies	\$ 8,900.00	(\$1,700.00)	\$ 7,200.00
11-000-251-592-00	Miscl Purch Services	\$ 18,950.00	(\$700.00)	\$ 18,250.00
11-000-251-600-00	Supplies & Materials	\$ 8,700.00	\$700.00	\$ 9,400.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 91,088.00	\$19,500.00	\$ 110,588.00
11-000-262-520-00	Insurance	\$ 64,901.00	\$10,700.00	\$ 75,601.00
11-000-263-420-00	Grounds Repair Serv	\$ 56,873.00	\$600.00	\$ 57,473.00
11-000-263-610-00	Grounds Supplies	\$ 7,100.00	\$300.00	\$ 7,400.00
11-000-266-420-00	Security Repair Maint	\$ 66,567.00	\$100.00	\$ 66,667.00
11-000-291-270-00	Health Benefits	\$3,094,215.00	(\$34,000.00)	\$3,060,215.00
11-190-100-610-00	General Supplies	\$ 108,901.00	\$8,000.00	\$ 116,901.00
11-190-100-640-20-00-065	Textbooks	\$ 4,900.00	(\$2,000.00)	\$ 2,900.00
11-204-100-106-00-00-065	Other Salaries for Instr	\$ 70,151.00	\$11,000.00	\$ 81,151.00
11-213-100-106-00-00-060	Resource RM-Sal of Aides	\$ 19,800.00	(\$2,000.00)	\$ 17,800.00
11-213-100-106-00-00-065	RR Sal of Aides	\$ 9,000.00	(\$2,700.00)	\$ 63,00.00
11-214-100-106-00-00-065	Other Salaries for Instr	\$ 89,280.00	(\$16,000.00)	\$ 73,280.00
11-214-100-340-00-00-060	Autism Purchased Technic	\$ 5,500.00	(\$5,000.00)	\$ 500.00
11-216-100-106-00-00-065	Other Sal FT Pre-Disabled	\$ 84,240.00	\$3,000.00	\$ 87,240.00

**219-256 - APPROVAL OF NEW SUBSTITUTES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for May of the 2018-2019 school year, per the Northern Regional Educational Services Commission.

**219-257 - HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigations #2019-08, 2019-09, 2019-10 and 2019-11, for the reasons set forth in the Superintendent’s decision to the student’s parents.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

**219-258 - APPOINTMENT OF SUMMER CUSTODIAL HELP**

Motion by PERRO, seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following people for 2019 summer custodial help, for approximately 35 days, 5 hours per day @ \$12.50/hr.:

Al Agnes, Charles Derrot, Christopher Guarducci, Arnold Lijoi, Joseph Neville, Cody Spinalli.

Roll Call: 8 YES

**219-259 - APPROVAL OF HOME INSTRUCTION**

Motion by PERRO, seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve home instruction for student ID# 32378. Instruction provided by Jennifer Caputo, at a rate of \$40/hr., 2 hrs. per week in Social Studies, from May 20, 2019 – TBD.

Roll Call: 8 YES

**219-260 - APPOINTMENT OF HIRE-FT PHYSICAL EDUCATION TEACHER – A. DEYOUNG**

Motion by PERRO, seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Ashley DeYoung, as a full time physical education teacher at Memorial, BA, Step II, \$56,550, as per current WPEA agreement, effective September 1, 2019.

Roll Call: 8 YES

**219-261 - APPOINTMENT OF LUNCH AIDES FOR THE 2019-2020 SCHOOL YEAR**

Motion by PERRO, Seconded by VARGAS.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following lunch aides for the 2019-2020 school year:

<u>Last Name</u>	<u>First Name</u>	<u>School</u>	<u>Salary and Hours</u>
Mackinson	Chris	BG	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Cannataro	Celeste	BG	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Ferati	Mimoz	BG	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
DiMartino	Erica	BG	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
TBD		BG	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Richards	Franca	Mem	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Ortiz	Gloria	Mem	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Capalbo	Anna	Mem	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Arena	Kara	Mem	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Askar	Salwa	Mem	\$16.07 -1 3/4 hrs. per day not to exceed 8 3/4 hrs./ wk.
Caravelli	Nancy	CO	\$16.07- 3 hrs. per day not to exceed 15 hrs / wk.
Rescupero	Marisa	CO	\$16.07- 2 hrs. per day not to exceed 10 hrs./wk.
Peterson	Rena	CO	\$16.07- 2 hrs. per day not to exceed 10 hrs./wk.
Bonilla	Margo	CO	\$16.07- 2 hrs. per day not to exceed 10 hrs./wk.
Masi	Stefanie	CO	\$16.07- 2 hrs. per day not to exceed 10 hrs./wk.

Roll Call: 8 YES

**219-30A- APPROVAL OF HOME INSTRUCTION**

Motion by PERRO, seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve home instruction for student ID# 32378. Instruction provided by Jennifer Caputo, at a rate of \$40/hr., 2 hrs. per week in Language Arts, from May 20, 2019 – TBD.

Roll Call: 8 YES

**EDUCATION:**

**219-262 - APPROVAL OF CHANGE IN 2018-2019 SCHOOL CALENDAR**

Motion by BARGIEL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve change in the 2018-2019 school calendar to reflect the following:

June 17 – One session day for students only.

June 18 – One session day for students only.

June 19 – Last day of school. One session day.

Roll Call: 8 YES

**FINANCE:**

**219-263-RATIFY APPROVAL OF SHARED SERVICES AGREEMENT – PUBLIC INFORMATION OFFICER**

Motion by RODRIGUEZ Seconded by BARGIEL

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”) authorizes that local units, as that term is defined in the Act, may agree to provide jointly, or on behalf of any local unit, any service which the parties to an agreement are empowered to render within its own jurisdiction; and

**WHEREAS**, the parties wish to avail themselves of the educational benefits, economic benefits and increased efficiency which the parties anticipate may be gained through the sharing of services for the benefit of the students and taxpayers whom they serve as permitted under the act, NJSA 18A *et seq.* and Chapter 6A of the New Jersey Administrative Code; and

**WHEREAS**, the Borough has a qualified public information officer available to provide her services to the Woodland Park BOE; and

**WHEREAS**, Woodland Park BOE has requested that public information officer also provide services to the Woodland Park BOE; and

**WHEREAS**, the Borough desires to provide such services to the Woodland Park BOE; and

**WHEREAS**, the parties desire to enter into an Agreement for the provision of said information services; and

**WHEREAS**, the parties desire to set forth in this Agreement the specific terms and conditions of the services to be performed by the public information officer for both entities;

**NOW, THEREFORE**, with the foregoing recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree as follows:

**1. TERM**

**The term of this agreement shall be retroactive to January 1, 2019-December 31, 2019.**

**2. COMPENSATION**

**The parties agree to both contribute evenly to the salary for the employee, which will be \$35,771.14 each for calendar year 2019 which includes the cost of the employee’s salary & benefits, to be reimbursed to the Borough of Woodland Park.**

Roll Call: 8 YES

**219-264 -FOOD SERVICE MANAGEMENT CONTRACT RENEWAL – POMPTONIAN INC.**

Motion by RODRIGUEZ, seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, the SFA shall pay the FSMC the following, in addition to the costs of operation, an administrative/management fee of \$.1763 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

The meal Equivalent Conversion Factor in Base Year Contract which was used to determine the Meal Equivalents served by the FSMC remains the same for this renewal and is \$3.50. Total meals are calculated by adding

reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$3.50 to arrive at an equivalent meal count. The per meal administrative/management fee of \$.1763 will be multiplied by total meals. The FSMC guarantees the SFA a Breakeven operation to the SFA for school year 2019-2020.  
 Roll Call: 8 YES

**219-265 - SCHOOL FOOD SERVICE PROGRAM PRICE CHANGE**

Motion by RODRIGUEZ, seconded by BARGIEL  
 BE IT RESOLVED by the Woodland Park Board of Education, to approve attached price list for the 2019-2020 school food service program.  
 Roll Call: 8 YES

**219-266 -APPROVAL NRESC SHARED SERVICES AGREEMENT-TECHNOLOGY SERVICES**

Motion by RODRIGUEZ Seconded by SALEMI  
 BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent and Business Administrator, to approve the renewal of technology support & shared services agreement with Northern Regional Educational Services Commission for the 2019-2020 school year, at a total annual cost of \$258,420. (Includes 1 full time on-site administrator & 2 full time on-site technicians)  
 Roll Call: 8 YES

**219-267- NRESC –TRANSPORTATION CONTRACT**

Motion by RODRIGUEZ, Seconded by BARGIEL.  
 BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2018-2019 school year bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
BENWP19	Benway School	Jets Transportation	1	16,974.00+678.96	4/9/19-June 2019

Roll Call: 7 YES, 1 ABSTENTION-VARGAS

**NEW BUSINESS**

Mrs. Perro reminded everyone that the B&G Club carnival will be held May22-26. They will be setting up a table for donation for an 8<sup>th</sup> grade student who has been battling a very serious illness. Dr. Salemi thanked Mr. Silverstein, Mrs. Barreto and Mrs. Donato for allowing him to speak at the Animal Club meeting.

**PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Sanjay Desai- 186 Mt. Pleasant Ave.

Mr. Desai repeated his request that the public session be changed back to 5 minutes. He also said he wasn’t answered when he asked how many teachers will be hired in place of the aides that were being let go.

Mrs. Perro explained that the committee did meet and decided that it would keep it at 3 minutes but that does not stop someone from coming up more than once. Dr. Pillari said the budget reflected additional teachers to be hired.

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:45 p.m. by PERRO, seconded by SALEMI

Voice Vote: 8 YES

Motion to return to Regular Session at 9:00 p.m. by PERRO, seconded by SALEMI

Voice Vote: 8 YES

**ADJOURNMENT**

Motion to adjourn at 9:00 p.m. by PERRO, Seconded by SALEMI

Voice Vote: 8 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION MINUTES**

**Mr. Chaabane left meeting at 8:00pm**

**ITEMS DISCUSSED:**

- Dr. Pillari discussed HIB cases #2019-12 and 2019-13
- Dr. Pillari updated the board on interviews of candidates for Principal